



**REQUEST FOR QUALIFICATIONS
Master Development Services**

1.0 ADVERTISEMENT

The Palatka Housing Authority hereby requests qualifications from qualified firms to partner with the Authority to rehabilitate or demolish **484** public housing units using a variety of funding sources and financial arrangements under the U.S. Department of Housing and Urban Development Rental Assistance Demonstration (RAD), Section 18, and Section 22 programs or other public housing mixed finance methods. The Palatka Housing Authority desires to consider a variety of tools within the conversion process including but not limited to: RAD; RAD Blend, Section 18 Demolition/Disposition; and Section 22 Voluntary Conversion.

Requests for Proposals (RFPs) may be obtained from the Palatka Housing Authority website: palatkaha.org.

Proposals will be received by **Willie Mae Thomas, Director of Procurement / Modernization** at the address provided below until February 9, 2021 by 3:00 PM. Proposals may be submitted digitally via email to e-mail wmthomas@palatkaha.org or in print with six (6) copies no later than by **Tuesday, February 9, 2021 by 3:00 PM to Willie Mae Thomas, Director of Procurement / Modernization, Palatka Housing Authority, 400 N. 15th Street, Palatka, FL 32177**, Phone (386) 329-0132, Fax (386) 329-0145. Any questions pertaining to this RFQ can be emailed to aewoods@palatkaha.org or wmthomas@palatkaha.org up until **January 29th, 2021 at 5:00 PM.**

Inquiries: The intent of this RFQ is to establish the general scope of services needed and to provide Respondents with sufficient information to enable them to provide an acceptable response to this RFQ. Every effort has been made to outline requirements, and to provide information in a format that is clear and concise. Nevertheless, questions may arise, or additional information may be needed. Questions and inquiries regarding this RFQ must be submitted in writing, by email to:

**Director of Procurement / Modernization for the PHA:
Contact: Willie Mae Thomas – (386) 329-0132 x 215
Email: wmthomas@palatkaha.org**

*Please contact PHA, to be placed on the interested parties list. Email Willie Mae Thomas at wmthomas@palatkaha.org with Cc to Alaina Lyle at alyle@palatkaha.org **It is the responsibility of the RFQ recipient to ensure that they are included in future emails and correspondence in reference to this solicitation.***

Site Visit: A site visit to the sites is not being scheduled as the sites are occupied.

DUE TO COVID-19 any in-person visitations to the sites are at the Respondent's discretion, but may not include meetings with residents or resident leadership. No meetings will take place prior to the submission date.

The PHA reserves the right to reject any or all Responses wherever it is in the best interest of the PHA.

All inquiries must be in writing and received according to the instructions above no later than January, 29th at 5 p.m. EST.

Answers will be provided via www.palatkaha.org and/or emailed to interested parties and be considered a written addendum to this RFQ. Best efforts will be made to issue an e-mail to all interested parties who have requested this RFQ no later than **5 p.m. EST on February 2, 2021**. Respondents are responsible for insuring receipt of any addendum to this RFQ. All interested parties are responsible for contacting the procurement manager for this solicitation.